

City of Lake Forest Park - Planning Commission
Regular Meeting Notes: June 13, 2017
17425 Ballinger Way NE—Forest Room

Planning Commissioners present: Chair Jon Lebo, Rachael Katz; Richard Saunders; Ray Holmdahl; Connie Holloway

Staff and others present: Steve Bennett, Planning Director; Ande Flower, Principal Planner; Mike Dee, resident; Silje Sodal, resident

Planning Commissioners absent: Vice-Chair Joel Paisner; T.J. Fudge

Call to order: 7:05 PM

Approval of Meeting Agenda:

Cmr. Holmdahl requested adding discussion about the recent Town Hall meeting during the Reports and Announcements part of the meeting. Cmr. Holmdahl moved to approve the meeting agenda, as amended. The motion was seconded by Cmr. Saunders and passed unanimously.

Approval of Meeting Notes:

May 23, 2017

Cmr. Katz moved to approve the meeting notes. The motion was seconded by Cmr. Holmdahl and passed unanimously.

Next meeting:

The next regular meeting is scheduled for July 11, 2017. Several Commissioners were concerned that they may have schedule conflicts. Planning Director, Mr. Steve Bennett committed to sending an e-mail with several other meeting date options.

Public Comment

Mike Dee

Mr. Dee encouraged the City to save Cedarbrook and to buy the Lake Haven property, if available. He then thanked the Planning Commission for writing the letter to Council regarding the 5 Acre Woods property.

Silje Sodal

Ms. Sodal introduced herself and said she was attending the meeting because she was interested in being on the Planning Commission.

Old Business:

Planning Commission letter to Council regarding the Five-Acre Woods property

Cmr. Katz gave a brief description of the process taken by the community to secure the Five-Acre `Woods property thus far, including the presentation by Brad Keefe during the prior meeting. She then explained that the draft letter to Council would effectively act as a thank you letter because Council has taken action similar to what was requested with the Planning Commission motion enacted at the prior meeting. Council had earlier requested that Seattle Public Utilities postpone their sale of the property known as the Five-Acre Woods.

In reviewing the draft letter to Council, Commissioners proposed a few edits which include the following:

- Spell out the acronym SPU to specifically cite Seattle Public Utilities
- Change the word “retain” to “keep”

Cmr. Katz proposed a motion to approve as amended the letter to Council. The motion was seconded by Cmr. Saunders and passed unanimously. Chair Lebo requested that the revised letter be sent to him for his signature.

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3 Subdivision Regulation Update

4 Planning Director Steve Bennett explained that the subdivision update consists of three parts: short
5 subdivisions, subdivisions, and land use decision procedures. He stated that the draft language being before
6 the Commission for review included changes to the land use decision procedures in Chapter 16.26 LFPMP.
7 In addition to the draft changes, Mr. Bennett stated that was likely that there would be a recommendation to
8 move the revised provisions to Chapter 18 (Planning and Land Use Regulation). Cmr. Katz asked about the
9 proposed deletion of Type IV decisions. Mr. Bennett stated that he would refer this question to the City
10 Attorney and try to respond by the next meeting.

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12 In response to Cmr. Saunders request, Mr. Bennett explained the differences between the types of decisions.
13 Cmr. Holmdahl asked about the term “vest” within this document and Cmr. Katz suggested that this term be
14 included in the definitions, and that it could be referenced within the Project Time Limits section.

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16 There was discussion about the notice requirements associated with each type of decision. Staff agreed to
17 prepare a chart that represents the code requirements for notice. Chair Lebo suggested moving the language
18 from 16.26.040 (E)(4), which describes when a notice of application is not required, to the beginning of the
19 Notice of Application section for (E)(1). Cmr. Katz suggested that notice regulations include a provisions
20 stating notices would be posted on the City website. Chair Lebo asked about the process moving forward.
21 Mr. Bennett suggested that the Commission should have at least three touches on each of the three sections,
22 with a goal of recommending a set of amendment to Council in September.

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24 Commercial Airline Service at Paine Field

25 Cmr. Holloway asked Mr. Bennett to describe what he knew about the approval for commercial airline
26 service at Paine Field. He stated that his understanding was that the number of flights per day is limited and
27 additional approvals will be necessary for more flights to be allowed. Cmr. Holloway then described what she
28 has learned about the negotiations and legal process. She said that her concern is for acoustical quality for the
29 residents of Lake Forest Park. Cmr. Holloway suggested that anyone who is concerned about this should
30 work to keep pressure on Snohomish County.

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32 In response to a question from Ms. Sodal, Mr. Bennett stated that City Council had issued a resolution in
33 opposition to the airport expansion when it was first announced but there had not been any action since then.
34 Cmr. Katz stated, that her view, that the new service addresses issues of safety and efficiency and that she’s
35 not comfortable with pushing for a different path. She also said that it’s her understanding that the FAA has
36 final approval of this action and municipalities and counties have little influence.

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38 Commissioners expressed supported Cmr. Holloway to reach out to Councilmembers to ask about their
39 position on the issue.

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41 **Reports/Communications/Announcements:**

42 Councilmembers Saunders and Katz described their recollection from their attendance at the Town Hall
43 meeting that took place the night prior, June 12, 2017. Cmr. Saunders noted that the Council is focused on
44 their “big five” projects and that they’re looking for community involvement in those projects. Cmr. Katz
45 explained that there will be many different kinds of opportunities for the public to participate in the multi-
46 pronged processes. Mr. Bennett added that a project manager will likely be hired to assist in coordination
47 among the five major projects.

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49 **Agenda for Next Meeting:**

50 Update to subdivision code.

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52 **Adjournment:** 9:18 PM

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APPROVED:

Jon Lebo, Chair